

**SADDLEWORTH**

Parish Council

18th March 2025

To: All Members of the Saddleworth Parish Council

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of the **Parish Council** to be held in the **Council Chamber** at Saddleworth Civic Hall, Uppermill on **Monday 24th March 2025 at 7.30pm** for the purpose of conducting the under mentioned business.

Yours faithfully

**K E Allott**

Clerk to the Council

**AGENDA**

**Welcome by the Chairman**

**Prayers led by Revd Barbara Christopher**

1. **To receive Public Questions**
2. **Chairman’s Urgent Business**
3. **To receive apologies for Absence**
4. **To receive Declarations of Interest**
5. **A presentation by Sara Naylor (Senior Director, Finance & Estates NHS, Healthcare in Saddleworth).**
6. **Correspondence**
7. **To approve and confirm as a correct record the Draft Minutes of the Council Meeting held on 24 February 2025**
8. **To note the minutes of the Environment Committee Meeting held on 10 February 2025**
9. **To note the minutes of the Strategic Planning Committee Meeting held on 27 February 2025**
10. **To note the minutes of the Planning Committee Meeting held on 3March 2025**
11. **To note the Minutes of the Traffic & Transport Committee Meeting held on 6 March 2025**
12. **To note the Minutes of the Finance Committee Meeting held 13 March 2025 (to follow)**
13. **To note the Minutes of the Communications Committee Meeting held 13 March 2025 (to follow)**
14. **Accounts for Payment February 2025** Income £13,125.20Expenditure £ 23,295.10

**Payments List, see appendix 1**

1. **Dates of the next meeting:- Monday 28 April 2025 at 19.30hrs**

**Appendix 1**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **February 25 Payments** |  |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Code** | **Amount** |
| 03-Feb-25 | EASY WEB SITES | Website Management Fee - 2/25 | **440** | 30.36 |
| 10-Feb-25 | AMAZON | Disposable Clear Vinyl Gloves L/XL x100 | **306** | 12.36 |
| 10-Feb-25 | TV LICENCE | TV Licence | **324** | 15.00 |
| 10-Feb-25 | WATER PLUS | Water - 1/25 | **321** | 518.18 |
| 10-Feb-25 | REACH PLC | Refund of Site Mgr job ad payment from 12/23 | **106** | (198.00) |
| 11-Feb-25 | BRITISH GAS | Electricity 20/12/24 - 23/1/25 | **302** | 1,339.52 |
| 11-Feb-25 | PURE-TECH UK | Water Hygiene Monitoring (Full year) | **307** | 833.88 |
| 13-Feb-25 | POST OFFICE | Stamps - Restock 2nd class | **107** | 42.50 |
| 13-Feb-25 | DEREK SEDDON | E32S Burial 10/2/25 | **203** | 300.00 |
| 13-Feb-25 | PALM DEVELOPMENTS | Ballroom Balcony railings refurbishment | **307** | 2,806.80 |
| 14-Feb-25 | CENTRE GLASS | Cleaning Consumables | **306** | 216.37 |
| 14-Feb-25 | SALARIES | Admin -2/25 | **103** | 4,547.97 |
| 14-Feb-25 | SALARIES | Civic - 2/25 | **301** | 4,736.41 |
| 14-Feb-25 | GREENFIELD PUBLISHING | Monthly Advert - 2/25 | **441** | 98.40 |
| 14-Feb-25 | STAFF EXPENSES | Sandwiches - Working Lunch - VAT Meeting | **169** | 7.00 |
| 14-Feb-25 | STAFF EXPENSES | Office Milk | **169** | 3.30 |
| 14-Feb-25 | SEFTONS | Payroll - 1/25 | **161** | 48.00 |
| 14-Feb-25 | AMAZON | Near Miss Record Book | **105** | 4.87 |
| 17-Feb-25 | AMAZON | Accident Report Book | **105** | 5.99 |
| 17-Feb-25 | STAFF EXPENSES | Office Coffee / Tea | **169** | 13.86 |
| 17-Feb-25 | OMBC | Pest Control | **308** | 30.00 |
| 19-Feb-25 | OMBC | Premises Licence Variation fee | **324** | 89.00 |
| 19-Feb-25 | EDF ENERGY | Gas - 1/25 | **303** | 1,169.57 |
| 20-Feb-25 | COMMERCE BUSINESS | Copier/Printer Usage | **105** | 200.03 |
| 21-Feb-25 | HMRC | Tax & NI - Admin - 1/25 | **103** | 1,343.00 |
| 21-Feb-25 | HMRC | Tax & NI - Civic - 1/25 | **301** | 1,318.77 |
| 25-Feb-25 | ELCONS HR/LAW | HR/Legal Consultancy (28) - 2/25 | **120** | 121.20 |
| 25-Feb-25 | VIKING STATIONERY | Stationery | **105** | 74.66 |
| 25-Feb-25 | POST OFFICE | Stamps - Restock 2nd class | **107** | 42.50 |
| 25-Feb-25 | SHORROCK TRICHEM | Hygiene | **316** | 149.26 |
| 28-Feb-25 | EDMONDSON (BIBBY) | Piano Lifter Repair - new wheels & brake adj | **307** | 204.85 |
| 28-Feb-25 | CAPRICORN SECURITY | Grappling Event - 1/2/25 | **318** | 151.20 |
| 28-Feb-25 | GMPF | Pensions - Admin - 2/25 | **103** | 1,085.44 |
| 28-Feb-25 | GMPF | Pensions - Civic - 2/25 | **301** | 1,059.81 |
| 28-Feb-25 | KEYSTAFF AGENCY | Casual Staff - (Sick Leave cover) | **301** | 128.04 |
| 28-Feb-25 | MBHARRINGTON | D35S Burial - 19/2/25 | **203** | 320.00 |
| 28-Feb-25 | MBHARRINGTON | Ashes Interment - Th 30/1/25 | **206** | 65.00 |
| 28-Feb-25 | MEMORIES MEMORIALS | Ashes Slipper - F 7/3/25 | **206** | 360.00 |
|  |  |  |  | **23,295.10** |